

**TORCHLIGHT ACADEMY**  
**3211 Bramer Drive, Raleigh, NC 27604**  
**2017-2018**  
**School Nutrition Services**

**REQUEST FOR BIDS/QUOTES**

**Introduction**

Torchlight Academy is seeking purchase equipment as a School Food Authority to support its School Nutrition Services Program. The program will primarily be funded through the N.C. Department of Public Instruction's grants to eligible School Food Authorities. The award of a contract by Torchlight Academy is contingent upon the award of funding from the N.C. Department of Public Instruction. Torchlight academy reserves the right to reject any or all bids. Bids are hereby requested for the following:

**Item #1: Pass-Through Insulated Heated Holding Cabinet-Full Size with Clear Dutch Doors 120V**

The approximate dimensions of this item is as follows:

Width: 28"

Depth: 40 ½"

Height: 74 ¾"

Item should contain heating elements with adjustable temperature from approximately 70-200 degrees Fahrenheit.

Item should have at least 4 adjustable shelves and swivel casters.

**Item#2: Custom Design Stainless Steel Serving Line 10-11 ft. long**

This custom serving line will contain Cash Register space (register itself not part of this bid), milk (cold serve) section, and four (4) hot food serving bins. The design must allow students to flow from right (hot food to cold serve to cash register) to left with maximum length of 11 ft.

**Item#3: Large Freezer (Swing Door) 96" x 120"**

This large freezer will be used for storage of frozen food items for child nutrition program and must meet all safety standards.

**Bid/Quote Details:**

- Provide separate pricing for each item.
- Quote must include installation and testing of equipment, if any.
- Provide warranty information.
- Provide information on expandability and management capabilities, if applicable.
- Provide reliability information to assist in evaluation of long term performance of equipment.
- \* Provide manufacturer model name and number of each device
- Provide separate line item detail for installation and maintenance, if any.
- Provide school equipment, installation, and maintenance itemized separately.
- Multiple year maintenance contracts will be considered (Please itemize all maintenance contracts

**Bid Schedule:**

All bids must be delivered by Thursday, November 30, 2017 at 5:00 p.m. Bid must be submitted to:

Anette Lynn  
 Child Nutrition Director  
 Torchlight Academy  
 3211 Bramer Drive  
 Raleigh, NC 27604

By email to:

[alynn@tlaedu.org](mailto:alynn@tlaedu.org)

By fax to:

(919) 850-9961  
 Attention: A. Lynn

**Bid evaluation:**

The winning bid(s) will be the most cost effective bid based on a number of weighted factors. Price will be the primary factor, but other factors such as equipment reliability, expandability, prior experience, and equipment management capabilities will be considered. Please address these factors in your bid proposal.

Project Bids will be evaluated on the following factors: <b>Factor</b>		<b>Factor Description</b>	<b>Maximum Points</b>
A	Cost	Cost	30
B	Plan	How well the proposed item matches need	25
C	Reliability	Evidence of equipment reliability	15
D	Stability	Stability and capability of business and ability to carry out warranty	10
E	Experience serving schools and Child Nutrition Programs	Prior experience with delivering services or products under Child Nutrition Program	10
F	Schedule	Ability to meet installation schedule	10
Total			100

We reserved the right to reject all bids or part(s) of any bid.