



TORCHLIGHT ACADEMY

3211 BRAMER DR. RALEIGH, NC 27604 | P:919-850-9960 F:919-850-9961

Welcome Package 2021 – 2022 School Year

Welcome to:

TORCHLIGHT  ACADEMY

K - 8 Public Charter School

Celebrating our 20th year!!





Torchlight Academy
Elementary School Open House



3211 Bramer Drive
Raleigh NC 27604

Open House

Date: Wednesday, August 4, 2021

Rain Date: August 5, 2021

Time: 4:00 – 8:00 PM

Who will be there?

Superintendent, Principal, Office Staff, Classroom Teachers, ESL Department, Transportation Department, Speech Department, Cafeteria Department, TRESMC Uniform Company and more.

Bounce Houses, Music

Snowcones, Popcorn, refreshments

Call Now to Order your Uniforms - 919-710-0011

Torchlight Academy
Middle School Open House

4400 Old Poole Rd (behind the church)
Raleigh NC 27610

Open House

Date: Wednesday, August 4, 2021

Rain Date: August 5, 2021

Time: 4:00 - 6:30 PM

Who will be there?

Superintendent, Principal, Office Staff, Classroom Teachers, ESL Department, Transportation Department, Speech Department, Cafeteria Department, TRESMC Uniform Company and more.

Music, Snowcones, Popcorn, refreshments

Call Now to Order your Uniforms - 919-710-0011



Dr. Cynthia McQueen
Superintendent/Sr. Principal



Dr. Melvin Wallace
Middle School Principal



Dr. Adonis Blue
Elementary School Principal



**Torchlight Academy ranked #1 in Math and Reading growth among all
N.C Charter Schools**



Torchlight Academy is a **FREE** public Charter School with the
feel of a private education.



We offer:

Free Transportation
Private School Setting
Uniforms
Computers
Innovative Teachers

Special Education
Free Registration
Drill (Marching)
Chinese Lessons
Physical Education

Spanish Lessons
Character Development
Free Breakfast & Lunch
Character Development
Karate and boxing lessons



Monday, August 9, 2021

**All students return to school
for assessments and orientation sessions**

❖ **School hours are 8:00 a.m. to 3:30 p.m.**



**Torchlight Academy will have a 20th
Anniversary Celebration Thursday, June 16,
2022, 6:00 to 8:00 p.m; for all current, past
students and staff. More information will be
provided. Save the date in your calendar!!**

Please be assured that the health and well-being of Torchlight Academy's community is important to us. We continue to adjust to meet the requirements of current health guidelines in an effort to safeguard our students and staff. There are some changes that will take place this school year such as, but not limited to:

- Increase the teaching of healthy hygiene behaviors.
- Breakfast and lunch will be brought to the classrooms.
- Limited visitation and access to the school building.
- Students and staff are required to wear a face covering in the buildings; however, they are optional when outdoors at recess.
- Continuous cleaning of high touch areas.
- No access to water fountains. We have however, installed a water system for students to use to refill their water bottles. Therefore, we are asking that students bring a refillable water bottle to school each day, that can be washed each night. The bottle must be labeled with the child's name and made of a substance that will not break easily.

(Schedule may change given recent State and CDC developments)

Students will participate in the following specials which are built in each class schedules

(Sensei Bulow) Martial Arts:	builds focused, confidence and self defense (Elem. Sch.)
Foreign Languages:	Spanish and Chinese
(Coach Clemmons) Gym:	physical activities and health (Middle Sch.)
(Coach Polymin) Boxing:	self-discipline and self defense
Art*** Music***Sports	



Torchlight Academy Middle School will participate in the 21st Century After-School Program for the 2021-2022 School Year. The program is open to both Elementary and Middle School students.

Math, ELA,
Science, Arts &

Homework
Assistance

Start Date: Monday, August 9, 2021

Days: Mondays – Fridays

Time: 3:30 – 6:00 p.m.

Zumba, Boxing

Location: Middle School – 4400 Old Poole Rd, Raleigh NC 27610

Elementary students who are registered in our Program will be transported on our school bus to the program at the Middle School. Transportation will be provided on a limited basis; therefore Parents, are encouraged to pick up their child(ren) from the Middle School at 6:00 p.m each day. **The criteria for enrollment is done on a first come first served basis, as spaces are limited. Submission of your registration does not mean that your child(ren) is automatically enrolled in the program.** You will be notified if your registration has been approved. Thank you for your interest in Torchlight Academy Afterschool Program.

Parents who are interested in having their child(ren) join the program are to register at the link:

Click: <https://www.surveymonkey.com/r/21-22Aftercare>



Transportation

Torchlight Academy transportation department strives to ensure that a safe and efficient transportation service is provided for our students who may request to ride our school buses.

Please listen to an audio recording from Mr. Barnes, Transportation Director by clicking this link:

Click: target.brightarrow.com/Attachments2/1760_-1/2107200930479.mov

All parents requesting for their student(s) to ride our bus must watch the school bus safety video along with their student(s) and must also complete the transportation registration by clicking the link below.

Click: <https://www.surveymonkey.com/r/Transportation21-22>

Transportation Department: (919)538-7991 or 919-850-2474

Email: transportation@tlaedu.org

- ❖ We provide free school bus rides to many before and after-school programs and there are also after-school programs that provides transportation to/from our school.

Afterschool Programs Suggestions

Name	Address	Telephone
Nana's Fun House	4008 Mitchell Mill Rd	919-752-2815
Arrow Christian Center	4400 Old Poole Road	984-222-0277
Brentwood Childcare	4001 Green Road	919-872-6004
Rainbow Childcare Center	321 Spring Forest Road	919-870-1704
Boys Club	701 N. Raleigh Blvd	919-834-6282
Girls Club	701 N. Raleigh Blvd	919-834-6282
Boys and Girls Club	2025 New Hope Church Rd	919-790-8284
Salvation Army	902 Wake Forest Road	919-832-6918
Little Hands N Feet	2906 Brentwood Road	919-981-0034
Ms. Vans Childcare Center	2625 Trawick Road	919-431-8337
Irregular Time Enrichment	4030 Capital Blvd	919-877-4033

Important: Please click on the following Links:

1. Complete the Free and Reduced Lunch Form:
Click: [Household Application for Free School Meals \(2021-22\) - Torchlight Academy - Raleigh Charter School \(tlaedu.org\)](#)
2. Complete the Military Form, ONLY if your child's parent(s) is/are in the Military:
Click: [2021-2022 School Year Military Reporting - Torchlight Academy - Raleigh Charter School \(tlaedu.org\)](#)
3. Torchlight Afterschool Program Registration form:
Click: <https://www.surveymonkey.com/r/21-22Aftercare>
4. Transportation Request Registration:
Click: <https://www.surveymonkey.com/r/Transportation21-22>
5. Order your child(ren) uniform online from TRESMC Uniform Company:
Click: [Torchlight Academy Archives - Tresmc](#)
6. Home Language Survey Form
Click: [Home Language Survey - Torchlight Academy - Raleigh Charter School \(tlaedu.org\)](#)

Text YES to Telephone # 87569

Please text the word (**YES**) to telephone number **87569** to opt-in to Torchlight Academy's messaging service. If you don't you will not be able to receive any messages from the school.

Please provide the school with updated telephone numbers, emails and addresses as soon as the change occurs.



Torchlight Academy Dress Code



All children **MUST** be in FULL uniform on
Monday, August 9, 2021

Uniforms can be purchased from TRESMC Uniform Company (they will be at Open House August 4, 2021). Call Angela Clemmons at (919) 701-0011 to place your order or to click the link below to place your order:

Link: [Torchlight Academy Archives - Tresmc](#)

Girls:

- **Grades K-5**
 - Navy jumper dress (at or below the knee). No skirts, shorts, or pants
 - White button-down shirt
 - Black or navy shoes, white socks
 - Professional hair style (only natural hair colors)
 - Modest jewelry (No large earrings allowed) – No tattoos
 - Navy blue sweater
- **Grades 6-8**
 - **Navy skirts (at or below the knee), Navy blue blazer for grades 6, 7 & 8 girls ONLY**

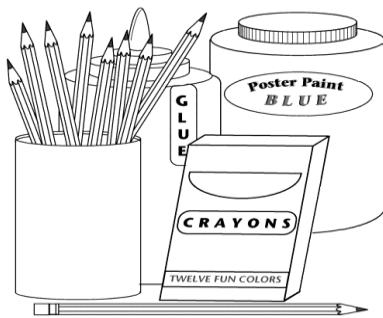
Boys:

- **Grades K-5**
 - Navy dress pants (no shorts)
 - White dress button down shirt (no polo shirts), Navy tie, Navy blue sweater
 - Black socks, black belt
 - Black dress shoes ONLY- (No sneakers, black or otherwise, runners or boots)
 - Professional hair cut (preferred) No Mohawk/fade type haircuts allowed
 - No jewelry – No tattoos
- **Grades 6-8**
 - **Red tie, (Navy blue blazer for grades 6, 7 & 8 boys ONLY)**

Torchlight Academy Supply List

Kindergarten

- ☐ Books for your child to read at home
- ☐ Book Bag
- ☐ Tri-fold plastic nap mat
- ☐ 2 pack crayons
- ☐ 2 pack # 2 pencils
- ☐ 1 Hand sanitizer
- ☐ 2 packs glue stick
- ☐ 1 pocket folder (plastic)
- ☐ 2 boxes of facial tissue
- ☐ 2 Composition notebooks
- ☐ 1 Pencil sharpener
- ☐ 1 Lysol Wipes Pack
- ☐ Zip-lock bags (1 sandwich & 1 gallon)
- ☐ 5 reams of copy paper
- ☐ 1 Pack dry erase markers
- ☐ 1 reusable water bottle
- ☐ Extra uniform including underwear labeled in a large Zip lock bag



Grades 1 & 2

- ☐ Books for your child to read at home
- ☐ Book bag
- ☐ 2 boxes of facial tissue
- ☐ 1 reusable water bottle
- ☐ 1 Lysol wipes & 1 hand sanitizer
- ☐ 1 pair of Scissors
- ☐ 1 binder (1st Grade)
- ☐ 9 composition note books
- ☐ 2 large erasers
- ☐ 1 box Crayola crayons (24)
- ☐ 4 packs # 2 pencils
- ☐ 5 reams of copy paper
- ☐ 1 pack dry erase markers
- ☐ 1 pack of wide ruled notebook paper
- ☐ 2 packs glue stick
- ☐ 1 flexible plastic ruler (inches and centimeters)
- ☐ 4 pockets plastic folders (2 red, 2 green – 2nd Grade)
- ☐ 1 navy blue sweater
- ☐ 1 pack colored pencils
- ☐ Webster's Large Print Dictionary (2nd Grade)
- ☐ 1 pack permanent Sharpie Markers
- ☐ Zip-lock bags (1 sandwich & 1 gallon)

Torchlight Academy Supply List

Grades 3 - 5

- ☐ Books for your child to read at home
- ☐ Book bag
- ☐ 2 large boxes of facial tissue
- ☐ 1 set of ear buds
- ☐ 1 container of Lysol wipes & 1 hand sanitizer
- ☐ 1 pack permanent markers
- ☐ 4 wide-ruled composition notebooks
- ☐ 1 pack erasers
- ☐ 1 package of glue sticks
- ☐ 1 pack colored pencils
- ☐ 4 packs #2 pencils
- ☐ 2 1½" binders (3 rings)
- ☐ 1 navy blue sweater
- ☐ 1 pack blue ink pen
- ☐ 1 student dictionary
- ☐ 1 reusable water bottle
- ☐ 1 pack small & 1 pack large index cards
- ☐ 1 pack wide ruled notebook paper
- ☐ 5 ream of copy paper
- ☐ 1 pack dry erase marker kit w/eraser
- ☐ 1 pack highlighters
- ☐ 6 2-pocket folders w/prongs (2 red, 2 blue, 2 green)
- ☐ 1 box sandwich size plastic bag
- ☐ 6 Single subject Spiral bound notebooks

Grades 6 - 8

- ☐ Books for your child to read at home
- ☐ Book bag
- ☐ 2 large boxes of facial tissue
- ☐ 1 set of ear buds
- ☐ 1 container of Lysol wipes & 1 hand sanitizer
- ☐ 1 pack permanent markers
- ☐ 4 wide-ruled composition notebooks
- ☐ 1 pack erasers
- ☐ 1 package of glue sticks
- ☐ 1 pack colored pencils
- ☐ 4 packs #2 pencils
- ☐ 4 2" binders (3 rings)
- ☐ 1 navy blue Blazer
- ☐ 1 pack blue ink pen
- ☐ 1 student dictionary
- ☐ 1 reusable water bottle
- ☐ 1 pack small & 1 pack large index cards
- ☐ 1 pack wide ruled notebook paper
- ☐ 5 ream of copy paper
- ☐ 1 pack dry erase marker kit w/eraser
- ☐ 1 pack highlighters
- ☐ 8 2-pocket folders w/prongs (2 red, 2 blue, 2 green)
- ☐ 1 box sandwich size plastic bag
- ☐ **Graphing Calculator T183 – (Grade 8 students only)**
- ☐ 1 pack graph paper
- ☐ 1 pack page protectors
- ☐ 4 – 3 subject spiral notebooks



Breakfast & Lunch

Emphasis on proper nutrition - We have a restaurant grade kitchen!



Torchlight Academy participates in the National School breakfast and lunch program's Community Eligibility Provision (CEP). With this program each child receives breakfast and lunch **AT NO COST**. This saves each family as much as \$1,200.00 a year!! Also saves time, since no need to prepare daily lunches.

We do not allow fast food nor sugary treats to enter the building because research shows that those food items lead to poor health.

Accommodating Children with Special Dietary Needs

A child with a dietary disability who must be provided food substitutions or special diet, must have a written statement or diet order signed by a licensed physician (forms can be picked up in the office).

Torchlight Academy is an equal opportunity provider and employer



Kindergarten Students

State law (G.S 130A-152(a)) requires that each student entering Kindergarten presents the following proof:

- Copy of his/her birth certificate
- Copy of immunization or certificate of religious exemption
- Completed Health Assessment Medical report from the child's doctor
- Must be 5 years old by August 31, 2021

This information must be submitted by September 30, 2021, for ALL Kindergarteners.

Immunization Requirements for Grade 7 Students

In accordance with North Carolina Immunization Law, each child entering grade 7 or by 12 years of age, whichever comes first; must submit proof of receiving one dose of Tdap (tetanus, diphtheria, pertussis) and one dose of meningococcal conjugate vaccine; or certificate of religious exemption. **This information must be submitted by September 30, 2021, for ALL 7th graders.**



Torchlight Academy Public Charter School

Torchlight Academy Escuela Charter Publica

2021 - 2022 Calendar (Calendario)

AUGUST / AGOSTO 2021				
M/L	T/M	W/M	TH/J	F/V
2	3	4	5	6
9	10	11	12	13
★ 16	17	18	19	20
23	24	25	26	27
30	31			

SEPTEMBER / SEPTIEMBRE 2021				
M/L	T/M	W/M	TH/J	F/V
		1	2	3
H 6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

OCTOBER / OCTUBRE 2021				
M/L	T/M	W/M	TH/J	F/V
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

NOVEMBER / NOVIEMBRE 2021				
M/L	T/M	W/M	TH/J	F/V
1	2	3	4	5
8	9	10	H 11	12
15	16	17	18	19
22	23	24	25	26
29	30			

DECEMBER / DICIEMBRE 2021				
M/L	T/M	W/M	TH/J	F/V
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

JANUARY / ENERO 2022				
M/L	T/M	W/M	TH/J	F/V
3	4	5	6	7
10	11	12	13	14
H 17	18	19	20	21
24	25	26	27	28
31				

FEBRUARY / FEBRERO 2022				
M/L	T/M	W/M	TH/J	F/V
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28				

MARCH / MARZO 2022				
M/L	T/M	W/M	TH/J	F/V
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

APRIL / ABRIL 2022				
M/L	T/M	W/M	TH/J	F/V
				1
4	5	6	7	8
11	12	13	14	H 15
18	19	20	21	22
25	26	27	28	29

MAY / MAYO 2022				
M/L	T/M	W/M	TH/J	F/V
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
H 30	31			

JUNE / JUNIO 2022				
M/L	T/M	W/M	TH/J	F/V
		1	2	3
6	7	8	9	LD 10
SS 13	14	15	16	17
20	21	22	23	* 24
27	28	FRC 29	30	

LEGEND / LEYENDA

	Professional Development for teachers. No school for students Desarrollo Profesional para profesores. No escuela para estudiantes
	Sch. Assessment Week (K-8 students are expected to attend) / Semana de evaluación escolar (Se espera que los estudiantes de K-8 asistan)
★	Start date - First day of School (Fecha de Inicio - Primer Día de Clases)
H	Holiday (Día Festivo)
	Teacher workday/No school for students (Día de trabajo para Maestros No escuela para estudiantes)
	Track out/No School (No Escuela)
LD	Last day of School (Último Día de Clases)
FRC	Final Report Cards Mailed Home. (July 5th for Gr. 3 - 8 students) Carta de Calificaciones por Correo. (Julio 5 para estudiantes de grados 3-8)
	Mandatory Gr 3-8 end of year remediation & Teacher workdays Clases Mandatorias de remediación para final de año para Gr 3-8 y Días de Trabajos para Maestros
	EOG Test. Also Field Trips for K-2 (EOG Exámenes. Paseos para grados K-2)
SS	First Day of Gr 3-8 Summer School for selected students (Primer Día de Claess de Verano Para estudiantes seleccionados)
	Testing make up and Testing review (Recuperación y Revisión de Exámenes)
*	Last day for Teachers June 24th (Último Día para los Maestros Junio 24.
	No School for students Report Card Day Parent Teacher Conference from 4:30pm - 6:30pm in Gym No Escuela para estudiantes Carta de Calificaciones y Conferencias de Padres e Maesrros de 4:30 - 6:30 pm en el Gym

Student/ Parent/ School Compact (Parent Involvement Policy)

Commitments and Promises to Parents from Torchlight Staff

- We will treat your child as if they were our own children
- Children will be academically challenged
- Computers will be available to every student
- Parents have easy access to administrators
- Staff will give each child regular opportunities to learn about their culture
- We will have high expectations for your child
- We will model behavior and attitudes expected of people with character and integrity
- We will be in uniform each day so as to ensure your child is not uncomfortable looking at a staff member who has on an outfit that is revealing, or otherwise inappropriate.
- We will continue to seek out grants and donations in order to use the additional monies to continually improve the quality of education offered by our school.
- We will strive to hire only faculty and staff who are positive role models and who are moral, caring, capable and committed professionals
- We will strive to retain only faculty and staff who are positive role models and who are moral, caring, capable and committed professionals

Commitments and Promises from Parents

Parents agree to adhere to the following:

- Wake your child up in the mornings and help them get ready for school
- Give your child breakfast each morning
- Send your child to school bathed, in clean clothes and hair combed each day
- Help your child complete homework each evening
- Read 30 minutes to your child each day
- Participate in school functions
- Ensure that your child maintain a level of academic performance and behavioral conduct that meets school standards
- Assist the school by volunteering your resources, your time, your ideas, and or your finances.
- Abide by the dress code
- Abide by the Discipline and Grievance Policy
- Never yell at or use inappropriate language towards the school staff and never say negative things about the school in front of your child
- Observe all other established rules and policies as established by Torchlight Academy
- Support the school even when my child violates a school rule and has to face the consequences.
- Follow school policies concerning discipline, health/safety, and transportation
- Start each day with your child with a smile, hug and loving words

Commitments and Promises from Students:

Students agree to adhere to the following:

- Obey my teacher
- Do my homework each evening
- Read 30 minutes each day or listen to my mom/dad read to me each day
- Try hard in class each day
- Wear my full uniform each day
- Abide by the Discipline policy
- Never yell at or use inappropriate language towards the school staff and never say negative things about the school to others
- Observe all other classroom rules and school policies
- Tell the truth at all times and accept consequences, if I make a mistake and violate a school or classroom rule
- Be kind to all school students, teachers and staff

I understand and agree to fulfill the commitments and promises stated in the above agreement. I understand that adhering to these guidelines is necessary to insure maximum achievement by each student in the school. Moreover, I understand that failure by the school or the parent to fulfill these commitments as stated constitutes a violation of this agreement and may result in consequences. I have received a copy of the Parent/Student Handbook. Please return this page to the front office.

Signature of Parent or Legal Guardian

Signature of Student

Dr. Cynthia McQueen
Signature of Principal

Date

Torchlight Academy

Names of Persons Authorized to Pick Up Child

Date: _____

NAME OF CHILD: _____

NAME OF CHILD: _____

NAME: _____

TELEPHONE: _____

RELATIONSHIP: _____

NAME: _____

TELEPHONE: _____

RELATIONSHIP: _____

NAME: _____

TELEPHONE: _____

RELATIONSHIP: _____

NAME: _____

TELEPHONE: _____

RELATIONSHIP: _____

Authorized person(s) will be asked to produce a copy of his/her identification

- To help better protect the safety of your child(ren), it is important that this form is updated whenever there is a change. In the event we do not have updated information, we are bound by the information listed on this form.

Name of Parent/Guardian: _____

Signature of Parent/Guardian: _____ Tel: _____

Torchlight Academy

Home Language Survey Form

Student Name: _____

Date of Birth: _____

Grade: _____

North Carolina State law asks every school to determine what language is spoken at the house of every student.

We ask for your cooperation to help us follow this important requirement. Please answer the following questions regarding your child.

1. What is the first language the student learned to speak?

2. What language does the student speak most often?

3. What language is most often spoken in the home?

4. What language do you most frequently use, to speak to your child?

If the answer for any of the 4 questions above is any other language than English, it is possible that your child qualifies for English as a second language (ESL) services. Would you like for us to consider your child for this service?

___Yes

___No

New Resident: What date did your child first enrolled in any school in the United States?

Month: _____ Year: _____

Parent Signature

_____/_____/_____
Date

Torchlight Academy

Verification of Child Custody

Name of Student: _____ Date: _____

I, _____ am the

_____ Father _____ Mother

_____ Legal Custodian (you must present legal custody documents to the school for the above-named child).

Are there any custody or court issues involving this student of which the school needs to be aware of? ____ Yes ____ No

If yes, you must present custody or court documents to the school for the above-named child.
____ yes ____ No

Custody Issue: _____

Signature of Parent/Guardian: _____

Telephone Number: _____